# Travel Claim Form

Name: Paul Nathan

Email: paul@itsmart.my

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Time Absent | Jouneys | Purpose of Journey | Car km |
| Depart | Return | From | To |
| 02/05/2023 | 2.52 PM | 4.21 PM | Office | SIDC | Collect SIDC Agreement | 17.2 km |
| 4.21 PM | 4.52 PM | SIDC | Office | 18.2 km |
|  |  |  |  |  |  |  |
|  |  |  |  |  |

## Claims Calculation

|  |  |
| --- | --- |
| Total car kms |  km |
| Claim Amount/km | RM 0.60/km |
| Total travel claims (Total car km \* Claim Amount/km) | RM 21.24 |

Claim requested by,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: Paul Nathan

Date: 02/05/2023